

Bilton Parish Council

MEETING RECORD AND ACTION DETAILS

VENUE: Bilton Village Hall

DATE: Tuesday 12 February **TIME:** 7.00pm

PRESENT: Cllrs. R. Garbutt (Chairman), B. Gill, L A Sims, Mrs. J. Clayton, Mrs. P. Griffin – Smart, T. Hill and S. Dale. Cllr Turner (East Riding Ward Councillor).

APOLOGIES: Cllr Rev R Major.

ITEMS	ITEM BY	ACTION BY
DECLARATIONS OF INTEREST. No declarations were received.		
APPROVAL OF MINUTES. The minutes of the meeting held on 8 January 2013 were approved and signed as a true and accurate record by the Chairman.	Cllr Garbutt	
Appointment of Clerk. Cllr Garbutt welcomed Hazel Officer to the Meeting and informed the Councillors that Hazel had been appointed Parish Clerk subject to references being received. Start date 1 st March 2013.	Cllr Garbutt	
MATTERS ARISING. 1. <u>Highways</u> Bench for Lime Tree Lane Cllr Garbutt informed the members that no finance is available at this time. Speed Control Sign. The 30mph speed sign between Wyton and Sproatley is not working. Tree for Glebe Drive. A discussion took place on whether an established tree could be planted. It was decided that if the tree was not wide enough bedding plants would be put in as well. A165 Road Noise. A letter was read to the Chair from residents regarding the level of noise in between the junction of Ganstead Lane East through to the Long Dales Lane junction Coniston. A discussion was held on the state of the road and the road is hopefully to be resurfaced during the next financial year. 2. <u>Burial Ground.</u> Cllrs. Mrs. Griffin-Smart reported that the mesh fencing, on the entrance on the right hand side, had fallen down 3 times. A discussion was held regarding replacing the fencing.	Cllr Garbutt Cllr. Mrs. Griffin-Smart Cllr Mrs Clayton Cllr. Mrs. Griffin-Smart	

<p>Action Mr Thompson to be approached regarding the replacement of fencing.</p> <p>3. <u>Neighbourhood Watch.</u> Cllr Dale reported that there had been 2 assaults which resulted in the arrest of 2 thieves responsible for several thefts.</p> <p>Theft of 2 bicycles. Cllr Sims suggested a Bike Etching Scheme be introduced. Cllr Dales already has this in mind. It was discussed who would be eligible for this scheme. It was agreed that the scheme would be open to all and notices would be placed on the boards.</p> <p>Action Cllr Dale to arrange for bike etching.</p> <p>9. <u>Flooding.</u> Cllr Hill brought to the councils attention a newspaper article regarding dredging the River Hull and that the Environment Agency reported that it would make no difference to flooding in the area.</p> <p>Neil Ager had nothing further to report at this time.</p> <p>Remedial work on the flood plane is ongoing concerns were raised over what the backup is. It was reported that funding could be available to improve this.</p> <p>Peter Turner also informed the council that the South Holderness Drainage Boards are amalgamating except for Burstwick.</p> <p>Cllr Hill reported that ERYC is purchasing 26 submersible pumps, also Cllr Garbutt mentioned that 6 trailer pumps 1 of each of this type to be stationed at the East Riding of Yorkshire's 6 depots.</p>	<p>Cllr Mrs Griffin-Smart</p> <p>Cllr Dale</p> <p>Cllr Dale</p> <p>Cllr Hill</p>	<p>12 March</p>
<p>Action <u>Preston Lane.</u> Unfortunately the equipment brought in to clear the blockages in the culvert between properties 35 – 51 broke down, Cllr Garbutt is to visit. Clerk to write to Mr J Wright requesting site meeting with Chairman.</p>	<p>Cllr Garbutt</p>	<p>12 March</p>
<p>10. <u>Village Hall.</u> Cllr Hill briefed the Council on the last Village Hall meeting. Concern was raised that the committee were considering charging the Parish Council for the use of the room. It was confirmed that the Chairman Mr L Holmes of the Village Hall committee was present at the 11 December 2012 meeting at which the Parish Council discussed options for payment of rent.</p>	<p>Cllr Hill</p>	
<p>Action Cllr Hill to attend the next meeting on Wednesday 27 February.</p>	<p>Cllr Hill</p>	<p>27 Feb</p>
<p>Cllr Garbutt to contact the Councils Solicitor for advice regarding long term use of the Councils Office within the Village Hall.</p>	<p>Cllr Garbutt</p>	<p>12 March</p>

<p>11. <u>Severe Weather Grant.</u> The grant received 2011-12 was one of payment there is £825 left for 2013-14.</p> <p>Action A discussion took place about the work gritting done by Tony Cook and it was agreed to pay his invoices, these would be hand delivered so a discussion on how future work would be improved.</p> <p>52. <u>New Office.</u> Cllr Gill gave a report on the progress of the office and circulated a plan of the layout of the office furniture. He is very pleased with the standard of workmanship. Carpet tiles have been ordered, A fireproof mail box is to be ordered, KC telephone and wireless internet to be installed 28of February. Monthly contract of £44 per month and internet security £3 per month. New email to be biltonpc@biltonpc.karoo.co.uk and a new number will be received. A phone needs to be purchased.</p> <p>The Clerk will be the holder of the keys to the office and mail box, there will be a keypad to enter office and CCTV at a cost of £170.</p> <p>The furniture has been purchased and will arrive week commencing 25th February 2013.</p> <p>Cllr Gill to contact KC regarding internet and phone installation. Purchase phone and CCTV. Discuss with Hazel regarding IT equipment. Purchase fireproof mail box.</p> <p>Action Office to be ready for Clerk to commence work.</p> <p>58. <u>Holmes Lane.</u> A speed indication device and signs will be in place for 1 month. Cllr Garbutt asked for 1 more volunteer to help, Cllr. Sims volunteered to be available for the next speed watch exercise.</p> <p>Action Cllr Garbutt, Cllr Dale and Cllr Sims to complete the next speed watch exercise.</p> <p>70. <u>Village Hall Fund Raising.</u> The clerk confirmed that a letter had been sent to Secretary of Village Hall Committee.</p>	<p>Cllr Hill</p> <p>Cllr Gill Cllr Hill</p> <p>Cllr Gill</p> <p>Cllr Gill</p> <p>Cllr Gill</p> <p>Cllr Gill, Cllr Garbutt, Cllr Sims</p> <p>Cllr Garbutt, Cllr Dale Cllr Sims</p> <p>Charles Cromack</p>	<p></p> <p>12 March</p> <p></p> <p></p> <p></p> <p>1 March</p> <p></p> <p>25 Feb 26 Feb</p> <p></p>
<p>4. <u>PLANNING REPORT.</u></p> <p>72. Asda received approval of their planning application with the conditions that the Parish Council has asked for. Asda has now asked for a variation of these conditions which will be refused but they will almost certainly appeal and are highly likely to win.</p> <p>Cllr Gill informed the Council that work has commenced; it seems without any archaeological survey. It was agreed to contact the planning enforcement team at ERYC.</p> <p>Action The Planning enforcement team to be contacted.</p>	<p>Cllr Gill/Peter Turner</p> <p>Cllr Gill</p>	<p></p> <p></p> <p>12 March</p>

<u>CORRESPONDENCE.</u>		
<p>73. <u>ERYC Draft Local Plan, Consultation</u> Cllr Gill tabled the above plan and explained that it would not affect Bilton as Bilton is on a flood Zone.</p> <p>There is to be a consultation meeting at Alexander Hall on 21 February commencing at 6.30 pm.</p> <p>Action Cllr Gill and Cllr Hill to attend.</p>	Cllr Gill	
<p>76. <u>Graham Stuart M.P.</u> A letter and petition was circulated and members were asked to sign the petition for Safeguard Flood insurance and the Yorkshire Ambulance Response Time. This was agreed. The petition would also be placed in the Bilton Post Office for a public response.</p> <p>Action The petition be placed in the Post Office, and sent back to Graham Stuart.</p>	Cllr Gill, Cllr Hill	21 Feb
<p>77. <u>Zurich municipal Insurance renewal.</u> The renewal letter has arrived but all the relevant information is at Mr Willingham's house. It was noted that nothing could be done until his return.</p>	Cllr Garbutt	
<p>58. <u>ERYC Speed assessment criteria Holmes Lane.</u> This item was dealt with in matters arising.</p>	Cllr Garbutt	
<p>78. <u>Smart Wind Ltd Off Shore Wind Farm.</u> Cllr Gill Briefed the table on the correspondence and explained it does not affect Bilton.</p>	Cllr Gill	
<p>79. <u>John Kershaw Garden and Tree Services.</u> Letter to be kept on file.</p>		
<p>80. <u>Rollits Planning and Development Newsletter. Update</u></p> <p>1. B. Senior. Road surface at Wyton.</p> <p>1. M. Peeke. Highways issues.</p> <p>2. M. Taylor. Tree issue Glebe Drive.</p>		
<p>55. ERYC.Planning 123 Main Road, refused.</p>		
<p>74. Cavalier Heraldry.Prices</p>		
<p>58. P. Hiscott.Holmes Lane.</p>		
<p>66. ERYC.Precept support funding.</p>		

<p>2. W. Everingham. N.A.S.M. AGM. (Cllr. Garbutt to attend)</p> <p>81. <u>Sproatley Parish Council request for support.</u> Sproatley Parish Council have requested Bilton Parish Council attend a meeting regarding Planning permission to establish a Neville Tucker site in between Sproatley and Wyton. It was agreed to await date of the Sproatley Councils meeting so Bilton Parish Council could send a representative.</p> <p>Action Representative to attend meeting if available.</p>	Cllr Garbutt	12 March
<p><u>ACCOUNTS FOR PAYMENT.</u></p> <ol style="list-style-type: none"> 1. <u>Cllr R Garbutt</u> Expenses for Mr Willingham's leaving. £ 134.89 2. <u>Yorkshire Water.</u> £ 8.74 3. <u>Tony Cook .</u> Snow Clearance £ 263.26 4. <u>Tony Cook.</u> Snow Clearance £ 341.26 5. <u>Tony Cook.</u> Bags of salt. £ 9.58 6. <u>Mr Gill.</u> Inkjet. £ 32.00 7. <u>P Matson.</u> Office conversion 2nd payment for works. £2370.00 8. <u>KC.</u> Internet for Mr Willingham. £ 24.00 9. <u>C Cromack.</u> Clerks Duties. £ 300.00 10. <u>N Power.</u> Electrical cost for Burial Ground £ 22.67 <p>The Accounts were approved for payment.</p>	Cllr Garbutt	
<p><u>PUBLIC PARTICIPATION.</u> One resident in attendance, raised the issue of dog fouling in the Village.</p> <p>Action To be discussed at next meeting.</p>		12 March
<p><u>DATE OF NEXT MEETING.</u> 12th March 2013 at Bilton Village Hall 7pm.</p>		
<p>Signed: Date:</p>		