

Bilton Parish Council

Clerk to the council - Mrs H Officer
The Village Hall, Main Road
Bilton, East Riding of Yorkshire
HU11 4AA



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MEETING RECORD AND ACTION DETAILS

VENUE: Bilton Village Hall

DATE: Tuesday 10 December 2013 **TIME:** 7.00pm

PRESENT: Chairman Cllr Garbutt, Vice Chairman Cllr Hill, Cllr Gill, Cllr Mrs Griffin Smart, Cllr Sims, Cllr Mrs Clayton, Cllr Dale, Cllr Etherington.

APOLOGIES: Cllr Rev Major. Councillors resolved to accept the apologies.

	ITEMS	ACTION BY	DEAD-LINE
	Declarations of Interest. Councillors were reminded to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest being declared. To note dispensations given to any member in respect of the agenda items listed below.		
	Cllr Mrs Griffin-Smart left the meeting at this point.		
133.	Minutes of the Meeting Held on 12 November 2013. It was resolved that the minutes of the last meeting were an accurate record.		
134.	Chairman's Report. Cllr Garbutt reported to the Councillors' items for information only including the speed indicator on Holmes lane, that Restructuring the Council to be on the Agenda in January and that Working Parties regarding Finance, Emergency Planning and the Burial Ground had taken place.		
135.	Clerks Report. The Clerk reported to Councillors progress on items for information.		
136.	Clerks Hours of Work. The Chair reported to the council on the problem with the workload in the office and asked that the Council authorise temporary hours of work until 31 March 2013 to cover additional workload. It was resolved to authorise an increase in hours from 10 hrs per week to 15 hrs per week. The council resolved that Signatories may Authorise salary on 1 st of month to enable bank transfer to be adjusted in time for the transfer of funds to pay salary.		
137.	Fire Proof Cabinet. The Council received 3 quotes for a Fire Proof cabinet, which is needed to store valuable Burial and Parish Documents that need to be protected by Law. Resolved to buy Fire Proof Cabinet from The Safe Shop. Clerk to order asap.	Clerk	14 Jan

138.	2013-14 Budget review. The Council discussed the proposed variances in the 2013-14 budget. It was resolved to agree the variances as discussed.	Clerk	14 Jan
139.	2014-15 Budget. The Council discussed the proposed budget for 2014-15 budget. It was agreed to alter the budget to £20,000 and reduce the budget lines appropriately.	Finance Working Party and Clerk.	14 Jan
140.	Precept. The council discussed the Precept for 2014-15 It was resolved to put precept up by £130 to £20,000 and it was agreed the Chair and Clerk sign the request and send off.	Chair /Clerk	asap
141.	Emergency Plan. The Council received update on the progress made regarding the emergency plan. Councillor Dale reviewed the emergency plan and a discussion took place regarding the issue of Child Protection if the school evacuated to the Village Hall as well as the Parish.		
142.	Overview and Scrutiny Suggestions. The council had no current suggestion to forward to East Riding of Yorkshire Council.		
143.	East Riding of Yorkshire consultation - Review of Sex Establishment Policy. The Council had no comments to send to East Riding of Yorkshire Council.		
144.	Code of Conduct. It was Resolved to adopt changes in the Code of Conduct in Line with guidance from East Riding of Yorkshire Council. The Clerk to alter the Code of Conduct and distribute at next meeting.	Clerk	14 Jan
145.	Highways. The Council received a verbal report on highways for information.		
146.	Burial Ground. The council received a verbal report on the Burial Ground for information. It was resolved to advertise for a grave digger in the Holderness Gazette. The meeting of the Burial Ground Working Party took place and items discussed were highlighted. It was agreed to replace the tap with an automatic push tap, approve works to the shed roof and treat the weeds in the Burial Ground Extension.	Clerk	14 Jan

147.	<p>Community Partnership Meeting. The Council received a verbal report on the Community Partnership Meeting for information including that Hornsea Police Station is being moved to the Leisure Centre and Hedon Police Station will be staying open and Ambulances are now going back to base for next call out instead of being used at hub they are in.</p> <p>To resolve that Cllr T Hill may vote on behalf of Bilton Parish Council at the Community Partnership Meetings. Resolved.</p>		
148.	<p>Planning. To receive a report on the planning application listed below.</p> <p>13/03782/PLF Erection of a conservatory to the rear at 365 Main Road Bilton. Application Type: Full Planning Permission. Comments to be made no later than 11 December 2013. Support application.</p> <p>13/03488/PLF Change of use of land to domestic garden and continued use of garage as recreational out-house at Windy Gap Road, Sproatley. Mr J Reed, Full Planning Permission. Support application.</p> <p>Resolved to ratify the above decisions.</p>		
149.	<p>Neighbourhood Watch. The Council received the latest Crime Report for information. Appendix C. Cllr Dale highlighted the issues in the report.</p> <p>It was resolved to give a grant to the neighbourhood watch for £100.</p>		
150.	<p>Flood Prevention/Liaison. Nothing to report at this time.</p>		
151.	<p>Village Hall. Cllr Hill gave a report on the last meeting.</p>		
152.	<p>Village Christmas Tree. To resolve to donate money towards the cost of the tree. Resolved to pay £40 towards the tree.</p>		
153.	<p>Correspondence. To consider correspondence received since the last meeting. Appendix A.</p>		
154.	<p>Accounts for Payment. The Council approved expenditure since the last meeting and any orders. Appendix B.</p>		
155.	<p>Members of the Public (listeners) comments will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.</p>		

156.	Minor items and items for next agenda. There were no minor points or items for the next agenda, except those listed above.		
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Signed Date