

Bilton Parish Council

Clerk to the council - Mrs H Officer
The Village Hall, Main Road
Bilton, East Riding of Yorkshire
HU11 4AA

E-mail: biltonpc@biltonpc.karoo.co.uk
Tel: 01482 811234

MEETING RECORD AND ACTION DETAILS

VENUE: Bilton Village Hall

DATE: Tuesday 14 May **TIME:** 7.00pm

PRESENT: Chairman Cllr Garbutt, Vice Chairman Cllr Hill, Cllr Mrs Griffin Smart, Cllr Mrs Clayton, Cllr Rev Major, Cllr Dale, Cllr Sims, Cllr Etherington, Cllr Gill.

APOLOGIES: Cllr Khan

	ITEMS	ACTION BY	DEAD-LINE
19.	DECLARATIONS OF INTEREST. No declarations were received.		
20.	Minutes of the Meeting Held on 9 April 2013. To receive and agree the accuracy of the minutes of the last meeting. The chair asked the committee to receive the minutes and rescind item 13 and approve after discussion of item 13. Minutes approved with following corrections – Item 13. A discussion was held regarding information received from the Councils Solicitor. Parish Clerk be secretary for the Village Hall to take minutes and prepare agenda. Proposed and seconded from 1 st June 2013. Vote recorded 7 for 0 against 2 abstain. Apologies - Cllr Khan's apologies be corrected on the last 3 months minutes.		
21.	Matters Arising. Cllr Sims spoke to the parishioner regarding this point and offered some advice the parishioner has placed the posters up in the appropriate area.		
22.	Chairman's Report. Due to persistent absence without apologies Mrs Johannessen is no longer a Cllr. There the council now have 3 vacancies. Action To write to Mrs Johannessen informing her she is no longer a Councillor. Inform ERYC Electoral Services, Advertise vacancies. Cllr Khans apologies had been received and have now been placed in the book. Regarding Appointed Members on the Village Hall Committee. Contacted Charity Commission. Letter to go to the Charity Commission to clarify item 26, 3, c. of the Village Hall Scheme document. The Bilton Village Hall	Parish Clerk	11 Jun

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	<p>Committee must ask the Charity Commission first before stopping Bilton Parish Council appointing a person to their committee.</p> <p>Action Clerk to inform the council when the Village Hall AGM is. Clerk to write to the Charity Commission.</p> <p>It was noted that a joint meeting is needed, or speak at the AGM, and to look into getting a license while the Council use the office in the interim until the Council get the lease sorted out.</p> <p>Action Write to Mr Wade regarding a License.</p>	Parish Clerk	11 Jun
		Parish Clerk	11 Jun
23.	<p>Clerks Report.</p> <p>The Clerk reported to the Council for information and reminders only on items and progress made since the last meeting that do not need to be on the agenda.</p>		
24.	<p>Burial Charges. Review and approve Burial Charges.</p> <p>Standing Order 24 This item was deferred to the next meeting.</p> <p>Action Clerk to put on the agenda for the next meeting</p>	Parish Clerk	11 June
25.	<p>Maintenance Work and Contracts.</p> <p>Standing Order 25 This item was deferred to the next meeting.</p> <p>Action Clerk to put on the agenda for the next meeting</p>	Parish Clerk	11 June
26.	<p>Risk Assessment.</p> <p>Standing Order 26 This item was deferred to the next meeting.</p> <p>Action Clerk to put on the agenda for the next meeting</p>	Parish Clerk	11 June
27.	<p>Insurance Cover.</p> <p>Standing Order 27 Review insurance renewal and approve renewal of £1214.71 Proposed and seconded.</p> <p>Action Parish Clerk to renew Insurance. Parish Clerk to put all other standing orders on the agenda for the next meeting.</p>	Parish Clerk	11 June

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	<p>A Quote has been received for the replacement of stones and fencing.</p> <p>Action Parish Clerk to put this on the agenda for the next meeting and approach the British Legion regarding part funding this project.</p> <p><u>30a Extending Hours of Opening.</u> A discussion took place regarding extending the hours of opening during BST. It was agreed to change the hour and a new notice be produced with the hours on. Proposed and seconded.</p> <p>Action. A notice be produced with the new hours of opening on and the timer changed.</p> <p>Parish Clerk to put Improving fencing around mud on the next agenda.</p>	<p>Parish Clerk</p> <p>Cllr Mrs Griffin-Smart, Cllr Gill</p> <p>Parish Clerk</p>	<p>11 June</p> <p>11 June</p> <p>11 June</p>
31.	<p>Community Partnership Meeting. The council received a verbal report on the Community Partnership Meeting for information which included thanks' from Vicky Neilan for money returned; new monies available for severe weather grant in June; broken bottles being buried on playing fields and burial grounds.</p>		
32.	<p>Planning. The Chair of the Planning Committee briefed the council on the planning applications below.</p> <p>To consider planning applications received since last meeting. <u>ERYC Application received DC/12/04720/VAR Variation to condition 6 and 7 of planning permission 336-10010 for Asda Ltd.</u> Comments in no later than 24 April 2013. Planning Committee approved variation.</p> <p><u>ASDA Variation of condition 6 (lighting and hours of lighting) and Condition 7 (access and egress gates.</u> Planning permission granted by ERYC.</p> <p><u>ERYC Application received DC/00794/PLF Erection of extension after demolition on Porch and Store at 7 Highfield Crescent, Bilton.</u> Comments in no later than 26 April 2013. Planning Committee approved application with comments.</p> <p><u>ERYC Application received DC/13/01044/PLF Erection of 2 storey extension to rear and side of 123 Main Road, Bilton.</u> Comments no later than 8 May 2013. Approved with comments.</p> <p><u>ERYC Amended Plans received DC/13/01044/PLF Erection of 2 storey extension to rear of 123 Main Road, Bilton.</u> Comments no later than 17 May 2013. Planning Committee approved application.</p>		



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	<p><u>ERYC Application received 13/01239/PLF Erection of single storey extension, Porch extension and covered patio area at 15 Holmes Lane, Bilton.</u> Comments no later than 16 May 2013. Planning Committee approved application with comments.</p> <p><u>ERYC Application received 13/01125/STPLF Erection of wind turbine (74m to blade tip) and ancillary development at South of Ivy Cottage 12 Thirtleby Lane, Coniston.</u> Comments no later than 16 May 2013. Planning committee refused application.</p> <p>The Council ratified the above decisions.</p>		
33.	<p>Neighbourhood Watch. To Council received the latest Crime Report for information. Appendix C.</p> <p>It was reported to the council for information about an incident on the 17 April 2013 involving 10 - 11 youths with sticks were seen breaking into perimeter of a property and then into garden. This was very concerning to the elderly residents who felt very threatened and were upset that desk sergeant asked them to go outside. PCSO Bainton reported that 4 of the youths received letters and advised that the residents could contact the crime commission regarding this matter.</p> <p><u>16a Speed Check 19 April 2013.</u> To Council received a report for information. The speed check took place down Holmes Lane looking down towards Bilton recorded 5 cars going over 30 mph one going 47 mph. All the drivers will receive letter. 2 members of neighbourhood watch have volunteered to help on future Speed checks.</p> <p><u>16b Joint Police and Parish Surgery.</u> To approve whether to have a joint Police and Parish Surgery. Approved and seconded. Action. Parish Clerk to Liaise with PSCO Bainton.</p>	Parish Clerk	11 June
34.	<p>Flood Prevention/Liaison. The Council received a verbal report of the H.F.D.G. for information including that the completion of work at Hedon Haven and reduced levels in Keyingham drain substantially; the new IDB is up and running; Environmental Agency maps are out of date so this effects householders insurance, bushes and trees show up as water. The map they are using is 15 years old but they are still using it.</p>		
35.	<p>Village Hall. The Council received a verbal report on the Village Hall Committee Meeting for information, including that Chubb have tested the fire extinguishers.</p>		

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36. Correspondence. To council considered the correspondence received since the last meeting Appendix A.		
37. Accounts for Payment. The council approved the expenditure since the last meeting and approved orders as listed in Appendix B.		
38. Members of the Public (listeners) comments. No members of the public were present.		
39. Minor items and items for next agenda. There were no minor or urgent items for the next agenda.		

Signed: Date: