

Bilton Parish Council

Clerk to the council - Mrs H Officer
The Village Hall, Main Road
Bilton, East Riding of Yorkshire
HU11 4AA

E-mail: biltonpc@biltonpc.karoo.co.uk
Tel: 01482 811234

MEETING RECORD AND ACTION DETAILS

VENUE: Bilton Village Hall

DATE: Tuesday 8 October 2013 **TIME:** 7.00pm

PRESENT: Chairman Cllr Garbutt, Vice Chairman Cllr Hill, Cllr Gill, Cllr Sims, Cllr Mrs Clayton, Cllr Rev Major, Cllr Dale, Cllr Etherington.

APOLOGIES: Cllr Mrs Griffin Smart

	ITEMS	ACTION BY	DEAD-LINE
	<p>Declarations of Interest. Councillors were reminded to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and the type of interest being declared. To note dispensations given to any member in respect of the agenda items listed below.</p>		
100.	<p>Minutes of the Meeting Held on 15 July 2013, 29 August 2013, and 10 September 2013. It was resolved that the minutes of the previous meetings were accepted as a true and accurate record.</p>		
101.	<p>Chairman's Report. Cllr Garbutt reported to Councillors' items for information only.</p> <p>There had been problems with speed indicator but these are now sorted out and the indicator is up and running.</p> <p>The Chairman asked the Clerk for progress on the ID Badges. The Clerk replied that still awaiting one Councillors photo.</p> <p>The Council noted that Remembrance Sunday is on November 10th Cllr Garbutt asked for all Councillors to be present on the parade ground at 10.20am. Cllr Garbutt briefed the Council on the progress with the parade since receiving the letter mentioned in Correspondence. To put this on the agenda for the next meeting.</p> <p>Please be prepared to discuss the precept in December's meeting you will be provided with financial information on the November's meeting.</p>		
102.	<p>Clerks Report. The clerk reported to Councillors progress on items for information.</p> <p>The Clerk informed the Council that she had been working mainly on the burial ground this month and starting to organise the filing</p>		



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	<p>systems in the Office along with researching information for today's meeting.</p> <p>Working with Council and Village Hall regarding Lease.</p> <p>PKF LittleJohn have returned the Annual Return and certified.</p> <p>Attended Fire Awareness training and now have extinguisher in place.</p>		
103.	<p>Burial Ground. Cllr Clayton gave a verbal report on the Burial Ground for information.</p> <p>Miles could not be contacted and Cllr Griffin Smart feels that the Council should have a second contact when Miles is away. Waste soil to go on remembrance plot, trying to sort out weeds. It has been brought to the Boards attention that an old base has been left in waste heap. Look and see if edging is on the schedule of works. Look at who owns seat and is it possible to be painted, nourished. . Cllr Garbutt brought to the Boards attention that the Shed roof is starting to decay above shed door.</p> <p>Decision on tap locking or push button next month and prices to be obtained, and item to be placed on the agenda for the next meeting.</p>	Clerk Clerk	12/11 12/11
104.	<p>Highways. Councillors received a verbal report on highways for information.</p> <p>The Council considered prices of 4 seats and decided to get the Wybone seat. It was resolved to get quote for base and price for any surveying that needs to be done before installation.</p>	Clerk	12/11
105.	<p>Community Partnership Meeting. To receive a verbal report on the Community Partnership Meeting for information.</p> <p>Cllr Hill Briefed the council on the meeting yesterday at Seaton. Police said anti social behaviour in Bilton and Wawne and it was noted the Hedon Police respond to Wawne.</p>		
106.	<p>Planning. Councillors considered the planning application received since the last meeting.</p> <p>13/03039/PLF Erection of a single storey extension to front and rear following demolition of existing conservatory and raising of roof conversion at 21 Preston Lane, Bilton. Application Type: Full Planning Permission. Comments to be received no later than 18 October 2013.</p>		



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	<p>Cllr Gill briefed the council on the planning application above. Recommended to support planning. Council resolved to approve planning.</p> <p>Cllr Gill reported to the Council for information that he had received note about a property asking him to go round and look into a matter of drainage to an extension being removed at a neighbouring property. Write to member of public to inform that we are looking into this. Clerk to look into this and put on the next agenda.</p>	Clerk	12/11
107.	<p>Neighbourhood Watch. Cllr Dale highlighted items in the crime report Appendix C for information.</p> <p>Another speed watch will be taking place tomorrow 9 October 2013.</p>		
108.	<p>Flood Prevention/Liaison. Councillors received a verbal report of the South Holderness Flood Forum for information, including;</p> <p>The next meeting of the above group is at Hedon on 7 October 2013.</p>		
109.	<p>Emergency Plan. Cllr Gill informed the Council for information regarding the grant that the Council applies for and that we need an emergency plan. The Council cannot apply for a grant unless an emergency plan is accepted and the requests are accepted before items purchased or work done.</p> <p>Cllr Garbutt expressed his view that he would like to have a separate meeting to discuss the emergency plan. It was agreed to meet on Tuesday 15 October 2013 at 7.00 pm to discuss the plan.</p>	Council	15/10
110.	<p>Village Hall. Cllr Garbutt and Cllr Hill gave a verbal report regarding the Village Hall for information only.</p> <p>Cllr Garbutt informed the council regarding the progress on the lease for the Village Hall including that he will be attending a meeting on 29 October 2013, to hopefully complete the lease.</p> <p>Cllr Hill Informed the Council that the last meeting was very good looking into licensing and talked about having an accident book. Obtaining first aid box. Spoke about a journal for in the building which will have rules, booking form in etc.</p> <p>The Bonfire night event is on the 9th November 2013.</p>		
111.	<p>Correspondence. Councillors considered correspondence received since the next meeting.</p>		
112.	<p>Accounts for Payment. Councillors resolved to approve expenditure since the last meeting. Appendix B.</p>		

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113.	Members of the Public (listeners) comments will be taken at this point, items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners may also speak after the meeting. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.		
114.	Minor items and items for next agenda. To take any points from members and to note urgent items of interest for the next agenda. De-fibulator and first responders. Electronic newsletter for this year and a newsletter to go out to residents in January. Link website to church and school. In future ask residents what they want, a paper copy or an electronic copy.	Clerk Clerk	12/11 12/11

Signed Date